

HOLMPTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Holmpton Village Hall at 7.30 pm on 9th December 2025

Part 1. Public Session

Present: Chair : Cllr A Pannett (AP) . Vice Chair : Cllr A Wilkins (AW), Cllr C Brokenbrow (CB), Cllr M Bradley (MB), Cllr R Buchanan-Black (RBB), E Parker (acting clerk) (EP), Also Diane Chapman (Clerk to Patrington Parish Council)

Received and agreed to accept apologies from Cllrs: T Pannett (TP). Cllr T Norman (TN). Apologies also received from Sean McMaster (Ward Councillor)

1. Declarations of interest from members: None received.
2. Declarations of the nature of any pecuniary or non-pecuniary interest: None received.
3. Dispensations given to any member in respect of any item on this agenda: None given.
4. Minutes of the Parish Council meeting held on 11^h November 2025 to be a true and correct record: Agreed by members and signed by Chair.
5. Agreed to open the meeting for public participation, including ward councillors and police reports: -

Lengthy discussion regarding trees left on ditch by the Nursery, and parking on the grass verges by users of the nursery as raised by a member of the public attending the meeting. Noted that the Nursery have recently cleared and enlarged the ditch but that this now simply collects more water, as it does not appear to drain away. This raises a safety concern and needs to be further investigated. Proposed by AP that Council contact the owner of the nursery regarding the trees and the safety concerns. Seconded by AW.

Need to consider whether to involve the Highways about the drainage issues / raise it via OpenDoor but a reminder that it is possible for any member of the public to raise issues via the ERYC on line portal and always worth including photos to support any report.

Consideration given to whether posts may need to be inserted along the verge.

Issues also raised relate to works being undertaken by Quickline resulting in further damage to the verges and whether there would be restoration of the verges once the works had been completed. Details of the Permit for works may need to be looked at but given the local connection (Josh Whitlock) maybe a quick informal chat may be the first option.

6. Clerks report and correspondence:

Assert register,

Bin at top of School Lane damaged by contractors. This hasw been raised with them
Grit bins – top ups can be requested by the on-line council portal

Consideration of the speed displays which might assist with the reduction of the village speed limit to 20mph. Further work needs to be completed before applying for the grant. EP / AP to action.
EP to email John Dimbleline to follow up on the speed watch project that he looks after.

7. Councillor reports.

- 7.1 It has come to the council's attention that mortgage offers for some postcodes in the village are being declined. 3 known cases but clear evidence of the verbal information is being sorted in order to take this further.
- 7.2 Information regarding a meeting being held by Sean McMaster with Holderness Health was provided. Consideration given to making this known via Holmpton Happenings.
- 7.3 Flooding in School Lane has been reported and is awaiting action
- 7.4 Restricted view School Lane – hedges to the right. AP to follow up for February 2026 with Blossom Fields to consider inclusion in schedule of visits.
- 7.5 Certificate of Exemption is now on the website
- 7.6 Questionnaire - RBB and AP to discuss IT options – use of FORMS?

8. Items agreed / considered / adopted by Holmpton Parish Council

- 8.1 Budget 2026/27, Deadline for the submission of the 26/27 Precept is 16/01/2026.
- 8.2 Web redesign – acceptance of the quote supplied by email from Baxter Media 9/12/25 proposed by AP and seconded by RBB. Passed unanimously. Baxter Media have support/ back up in place so all criteria met.
- 8.3 Noticeboard update – structural issues with the board will require additional attention before it is possible to reinstall this to the bus shelter.
- 8.4 SHAPE - Agreed by all to work with the new constitution to include working groups Proposed by AP and seconded by AW
- 8.5 SHAPE - Agreed by all to work with all the SHAPE working groups for coastal changes. Proposed by AP and seconded by AW
- 8.6 Verge damage raised by a local resident – see earlier discussions
- 8.7 Out Newton planter – agreed to accept offer from local resident to remove / restore the damaged planter at the entrance to the village from Out Newton.
- 8.8 Maintenance of grit bins. Purchase of scoops approved for placing into the grit bins to make them easier to use. EP to purchase and engrave as property of Holmpton Parish Council.
- 8.9 Agreed to continue with the use of the auto response currently being used on the parish clerk email account,
- 8.10 Review of Standing Orders to be held over given time constraints.
- 8.11 Review of IP policy carried over to be reviewed at the next meeting in conjunction with the new website / email accounts.
- 8.12 AP proposed and CB seconded the request that the Overview and Scrutiny Committee remove the policy for No Action on the South Holderness coastline. Agreed unanimously.

9. To agree / comment on correspondence received and circulated

- 9.1 Update on bus stop – no developments but timetables for the stops will be chased up by EP
- 9.2 IT policy update – will be considered with the remaining IT matters to be discussed
- 9.3 Proper Practices consultation – not discussed
- 9.4 NALC governance roadmap – not discussed
- 9.5 East Riding Enhanced Partnership Forum – not discussed
- 9.6 Out Newton roadworks – no updates currently available

9.7 Joint Local Access Forum - no volunteers to attend

10. Development Control

25/0397/ TCA – The Dell Seaside Road. Removal of one poplar tree and one Willow tree. Reduce crown on one Ash tree by removing lower limbs. Work due to interference with power lines / state of the trees.

Agreement from Council to the proposed works. Proposed AP and Seconded by CB. Vote taken to support. Passed unanimously. AP to respond on the portal on behalf of the Council. Deadline for responses 23/12/25.

11. Financial matters

11.1 Agreed to not proceed with initial contract for new phone. A Voip option has been suggested by Baxter Media which should offer all the functionality required. Cost is just £3 pcm which was agreed.

11.2 Website and IT hardware to be carried forward awaiting further input from Baxter Media

11.3 VAT recovery – Accountants still being chased.

11.4 No recent visit from Blossom Fields – expected to recommence in the new year.

11.5 Clerk training – new additional costs at the present time against the £200 overall budget.

11.6 Approval of AP printing costs for November

11.7 Approval of costs for the new Perspex for the notice board - £10.64 net of VAT. Reimbursement to EP for initial costs agreed

11.8 Baxter Media costs for the new website at up to £500 agreed (email 9/12/25). Also .gov.uk domain registration at £40 pa agreed for the new compliant emails, along with continuation of the current support package from Baxter Media.

11.9 Precept for 2026/27 discussed. Proposed by RBB and seconded by AW to increase by 5% (as set out in option 2 for the tax base) Agreed unanimously at the figure of £7,442.40

11.10 Details of the Zurich Insurance are due shortly for renewal 2/2/26. Expected to be in the region of £450.

12. Date of the next meeting agreed is:

13th January 2026 @ 7.30pm – Village Hall

13. **Part 2: IN CAMERA:** Private Session in accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960. The Chairman will move that the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

Meeting closed @ 9.36pm